
1. Call to Order 7:43 PM

2. Pledge of Allegiance

3. Roll Call

Present

Becky Sowles, Holly Huff, Eric
Tester, Ken Bunting, Cindy Shick

Absent

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4. Approval of Minutes

Motion: To approve minutes as written for Feb 19, 2025

By: Eric Tester

Cindy Shick

Vote: Yays: 5 Nays: 0

Motion carried

Motion: To approve minutes as written for Mar 6, 2025

By: Ken Bunting

Becky Sowles

Vote: Yays: 4 Nays: 0

Motion carried

5. Approval of Agenda

Motion: To approve agenda with next meeting to April 16, 2025

By: Eric Tester

2nd: Holly Huff

Vote: Yays: 5 Nays: 0

Motion carried

6. Public Comment on Agenda Items

Name - discussion

none

7. Reports

Treasurer Report

Becky Sowles -

Motion: To accept treasurer report as written

By: Holly Huff

2nd: Ken Bunting

Vote: Yays: 5 Nays: 0

Motion carried

Clerk Report

Holly Huff -

Motion: To accept clerk report as written

By: Eric Tester

2nd: Becky Sowles

Vote: Yays: 5 Nays: 0

Motion carried

Motion: Motion to pay Board of Review before Mar 31, 2025

By: Ken Bunting

2nd: Cindy Shick

Vote: Yays: 5 Nays: 0

Motion carried

Township Trustee - PC

Eric Tester -

Information: Next meeting end of April

Township Trustee - ZBA & Fire Board

Ken Bunting -

Information: Fire Board special meeting Apr 7, 2025- ZBA nothing scheduled

Administrator Report

Dave Kelsey -

Information: 2 Permits, 4 court/tickets

Motion: To accept administrator report as written

By: Cindy Shick

2nd: Eric Tester

Vote: Yays: 5 Nays: 0

Motion carried

Supervisor

Cindy Shick -

Letter of Resignation as Supervisor from Cindy Shick

Motion: accept letter of resignation from supervisor Cindy Shick

By: Eric Tester

2nd: Ken Bunting

Discussion: none

Roll Call: Yays: Eric Tester , Ken Bunting, Holly Huff, Becky Sowles, Cindy Shick
Nays: None

Motion carried

Motion: to open agenda to add to new business address supervisor position

By: Eric Tester

2nd: Ken Bunting

Roll Call: Yays: Holly Huff, Ken Bunting, Becky Sowles, Eric Tester, Cindy Shick
Nays: none

Motion carried

8. Old Business

Road Work for 2025-2026 Budget

Motion: brush, chloride and 6 contracts for our part \$145306

By: Cindy Shick

2nd: Ken Bunting

Discussion: Matching funds from county is important

Roll Call: Yays: Becky Sowles, Holly Huff, Cindy Shick, Ken Bunting, Eric Tester.
Nays: none

Motion carried

2024-2025 Budget Amendment Approval

Motion: to accept the amended budget as printed

By: Ken Bunting

2nd: Becky Sowles

Roll Call: Yays: Ken Bunting, Holly Huff, Cindy Shick, Becky Sowles, Eric Tester.
Nays: None

Motion carried

9. New Business

Supervisor Position

Motion: To appoint Kristi Cordray as supervisor

By: Eric Tester

2nd: Becky Sowles

Discussion: Explanation of election, role of deputy to replace supervisor, smooth transition

Roll Call: Yays: Holly Huff, Ken Bunting, Becky Sowles, Eric Tester
Nays: none. Abstain: Cindy Shick

Motion carried

2025-2026 Budget

Information: Must have balanced budget, need to show transfer from fund equity if needed, discussion on salaries, cuts from proposed budget

General Appropriations Act Douglass Township 2025-2026

Information: See printed copy, required with budget

Motion: approve General Appropriations Act Douglass Twp. 2025-26

By: Becky Sowles 2nd: Holly Huff
Roll Call: Eric Tester, Ken Bunting, Cindy Shick, Holly Huff, Becky Sowles
Motion carried

Salary Resolutions

Information: Supervisor

Motion: To approve supervisor salary resolution

By: Ken Bunting 2nd: Eric Tester
Roll Call: Becky Sowles, Holly Huff, Ken Bunting, Eric Tester, Cindy Shick
Motion carried

Information: Clerk

Motion: To approve clerk salary resolution

By: Cindy Shick 2nd: Becky Sowles
Roll Call: Eric Tester, Ken Bunting, Cindy Shick, Holly Huff, Becky Sowles,
Motion carried

Information: Treasurer

Motion: To approve treasurer salary resolution

By: Cindy Shick 2nd: Holly Huff
Roll Call: Holly Huff, Cindy Shick, Becky Sowles, Eric Tester, Ken Bunting
Motion carried

Information: Trustee

Motion: To approve trustee salary resolution

By: Cindy Shick 2nd: Becky Sowles
Roll Call: Holly Huff, Eric Tester, Ken Bunting, Cindy Shick, Becky Sowles
Motion carried

EFT Payments

Information: Have for electric and required for auditor

ARPA Report

Information: Deputy Supervisor Kristy Cordray will complete

Review Statutory Duties

Motion: Table discussion of duties

By: Eric Tester 2nd: Ken Bunting
Vote: Yays: 5 Nays: 0
Motion carried

10. Announcements

Next Meeting Dates

ZBA 7:00 p.m., TBD, 2025

DTB 7:00 p.m., April 16, 2025

PC 7:00 p.m., April 30, 2025

Spring Clean-up 9:00 a.m. to 1:00 p.m., May 3rd, 2025

11. Public Comment

Name - discussion

None

12. Board Comment

Name - discussion

Ken Bunting - track team on clean-up

Eric Tester - Health issues more important, appreciation

13. Adjournment

Motion: To adjourn tonight's meeting at 10:28 p.m.

By: Eric Tester

2nd: Holly Huff

Discussion: None

Vote: Yays: 5 Nays: 0

Motion carried