

Douglass Township Planning Commission

3521 W. McBrides Rd

Stanton, MI 48888

989-762-8014

Regular Meeting Minutes

April 24, 2024

7:00 pm

Call to order Chairman Jon Bailey called meeting to order at 7:00 pm

Pledge Of Allegiance recited

Roll Call Present: Eric Tester, Jon Bailey, Melissa Bannen, Matt Moorman, Kathy Craig

Absent: Rick Baldwin, Mike Swan

Approval of agenda items: Eric Tester made a motion to accept the agenda as written, seconded by Matt Moorman. Ayes: 5 Nays: 0 Motion passed.

Approval of Minutes from March 13, 2024 Regular Meeting: Melissa Bannen made a motion to approve minutes from March 13, 2024 Regular Meeting, seconded by Jon Bailey. Ayes: 5 Nays: 0 Motion passed.

Public Comments on agenda items opened at 7:10 pm, none offered and closed at 7:10 pm

New Business question on blight timeline and tickets, add this to list of things to work on. Dave Kelsey recommends 15-20 days for enforcement.

Committee Reports

- **Eric Tester Board Liaison:** reports that PC and ZBA secretary pay increased by \$50 per meeting, the board wants the PC to do the legwork on permit application updates, and he took the proposed resolution on Citizens for Local Choice to the board. They did not take any action on it.
- **Dave Kelsey Zoning Administrator:** There has been one permit for a dwelling which was denied due to setbacks from the road. ZBA will be contacted for variance. He also reports that he will be going to court in two weeks on a blight issue.

Old Business

- **Building permit process:** PC reviewed samples of permit applications from local townships: Cato, Reynolds, Belvidere, and Pierson. Consensus was reached that ideas from portions of Belvidere and Reynolds township applications would cover what Douglass township is looking for, as well as add a section for surveys. The surveys would be required for permanent structures, such as house, garage, barn. Kathy Craig will work on this and send it to the board for review.
- **Items to work on going forward:** PC needs to find the document Dave Kelsey is using for timelines of violations (92-2), as it is not in current zoning book or on the website, Lake Stanton high residential district, campers, short term rentals.

Public Comments opened at 8:30 pm and closed at 8:36 pm

Citizen	Comments
Linda Reynolds	Recommends looking at short term rentals, and the 2017 zoning amendments that were not legally posted.

Further commission discussion

- Feedback for Eric to take to the board: will present ordinance amendment

Next meeting date July 31, 2024 at 7:00 pm

Adjourn Eric Tester made a motion to adjourn, seconded by Kathy Craig. Ayes 5 Nays 0.

Meeting adjourned at 8:41 pm.

Respectfully submitted,

Kathy Craig

Douglass Township Planning Commission Secretary