

**DOUGLASS TOWNSHIP**  
**BOARD MEETING MINUTES**  
**THE TOWNSHIP HALL**  
**March 6,2024 AT 7:00 PM**

Call to order- 7:00pm

Pledge of Allegiance

Roll Call- Laper, Huff, Bunting, Tester, Shick

Approval of Minutes- February - Motion Laper, 2<sup>nd</sup> Tester. Approved 5-0

Approval of Agenda- Motion Bunting, 2<sup>nd</sup> Huff. Approved 5-0

Public Comments- Are mattresses excepted at Spring cleanup?

Reports- Treasure- Laper Income \$27,400.28, expense \$14161.58. Motion Tester, 2<sup>nd</sup> Huff Approve-5-0 Shick question- BS&A software- do they charge extra for payroll. Laper-yes

Clerk-Huff Expenses-\$15432.84. Snow plowing for heavy snow fall-walkways-\$1065.00. Motion- Shick, 2<sup>nd</sup> Bunting. Approved 5-0

Tester-No meeting

Bunting- No meeting

Dave Kelsey – 4 Permits issued. Waiting for court hearing on Grow Rd complaint. Shick will also contact the Sherrif department about complaints about guns being fired at same property. Motion Tester, 2<sup>nd</sup> Laper. Approved 5-0

Shick- 2024 township election information from County Clerk. Planning for fire renewal on ballot for August. Raise or keep the same will be discussed in budget meetings.

Bass tournament on Clifford Lake requesting permit, Shick will look into this. Don Larson coming up to 50 years of service in the Cemetery. Motion Tester, 2<sup>nd</sup> Bunting.

Approved 5-0

Budget workshop dates need to be changed due to schedule conflict. Dates will be March 20, 2024, for the workshop, and March 22, 2024, for the public hearing. Motion Shick, 2<sup>nd</sup> Huff. Roll call- Tester, Bunting, Laper, Huff, Shick. Approved 5-0.

Dickerson Lake sewer system board request copies of petitions, water test results and talk to residents on lakes. Motion Bunting, 2<sup>nd</sup> Tester. Roll call-Tester, Bunting, Laper, Huff, Shick. Approved 5-0

New Business-Protective cover for new furnace- Ken will work on estimates.

The generator is no longer available. For \$900 more we can purchase an upgrade on the generator. Motion Tester, 2<sup>nd</sup> Shick. Roll call Laper, Huff, Shick, Bunting, Tester. Approved 5-0

Amazon account- set up tax exemption- Motion Huff, 2<sup>nd</sup> Tester. Approved 5-0

Road work package- will be discussed at Budget workshop.

Montcalm MTA update- Hazardous Mitigation Resolution- Request more information. Huff will check into Mitigation plan. Table to April- Motion Laper 2<sup>nd</sup> Tester. Approve 5-0

Pay dues for Montcalm MTA chapter of \$50. Motion Bunting, 2<sup>nd</sup> Tester. Roll call Bunting, Shick, Huff, Tester, Laper. Approved 5-0

Information-County Planning Commission changed to Community Advancement Committee. EMS has membership plan for families, low cost.

2023-2024 budget amendments-Expenses-township board supplies, print and publishing, telephone, assessor software. Software, capital outlay, election supplies, printing and publishing for elections. Burials, repair and supplies for cemetery, repairs and supplies for the township hall, Misc., auditor, drain commission. Board of appeals, road commission, township dues, capital outlay. Motion Laper, 2<sup>nd</sup> Tester. Roll call, Huff, Tester, Bunting, Shick, Laper.

Ordinance updates- Compilation and posting ordinance updates so Zoning administrator can schedule court hears.

Hire Olivia to update all parcel files, research information.

Phone calls to the supervisor personal phone, could get a secondary phone number on phone. This way supervisors can answer calls in a timely manner.

New printer needed for clerk's office.

Cleaning person to be hired for hall.

Blantech contacted us to put privacy policy on the website at a cost of \$75. Motion Laper, 2<sup>nd</sup> Tester. Roll call, Huff, Bunting, Laper, Tester, Shick. Approved 5-0

Clean up day agreement- \$269.83 per truck per hour. 3 trucks. \$70. Per ton for disposal. Motion Bunting, 2<sup>nd</sup> Laper. Roll call Laper, Huff, Shick, Bunting, Tester. Approved 5-0

Township administrator- Duties and additional duties. Current land division, permit approval, citations, court appointments. New duties-follow up as initial building begins, follow up ordinance concerns during building, contact neighbors for parcel boundaries,

non-conforming structures. Backing for decisions. If this is going to be needed to enforce ordinance, then we may need to consider pay increases.

Requesting Contact Attorney- nonconforming structures, administrator backing, ordinance updates and posting, Endo international Chapter 11, opioid payout. Motion Bunting, 2<sup>nd</sup> Tester. Roll call Huff, Shick, Laper, Bunting, Tester- Approved 5-0

Announcements- p.m. March 20, 2024, budget workshop. p.m. March 22, 2024, budget public hearing.

ZBA Regular schedule-2024 Meeting Dates at p.m.

- April 3, 2024
- June 5, 2024
- August 7, 2024
- October 2, 2024
- December 4, 2024

All variance applications and supporting documentation must be submitted no later than three weeks prior to the meeting. If there are no applications, the meeting will be canceled.

Board of Review-Email question or petitions with supporting documents to [cszservices@gmail.com](mailto:cszservices@gmail.com) or call CSZ Services at 989-292-4422.

Board of Review dates at Douglass Townhall

- March 12, 2024, 9am to 3pm
- March 14, 2024, 3pm-9pm

Future events- cleanup day Saturday April 27<sup>th</sup>, 2024, from 9-1 pm

ARPA Report- Laper -auditor to do ARPA report will cost \$300. Motion Shick, 2<sup>nd</sup> Huff. Roll call Laper, Tester, Bunting, Huff, Shick. Approved 5-0

Approval to pay all bills received in March before the end of month. Motion Shick, 2<sup>nd</sup> Tester. Roll call Bunting, Laper, Huff, Shick, Tester. Approved 5-0.

Public Comments- Sewer-Dickerson Lake test to monitor, E.coli

Election issues. Training for township clerk. Supervisor to make training of board members available.

Petitions for keeping Local authority not State authority.

Board Comments- Mattresses can be taking at spring cleanup. Will conform with Trash company.

Klees road tower- lights have been changed and they are extremely bright.

Adjournment- Motion Laper, 2<sup>nd</sup> Huff. Approved 5-0. 8:15 pm.