

1. Call to Order at 7:03 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Becky Sowles, Holly Huff, Eric Tester, Cindy Shick
Late Arrival at 7:15 p.m. due to Fire Board Meeting: Ken Bunting

4. Approval of Minutes

Information: Handout
Motion: To approve minutes as written
By: Becky Sowles 2nd: Erik Tester
Discussion: None
Vote: Yays: 4 Nays: 0
Motion carried

5. Approval of Agenda

Information: Handout
Motion: To approve agenda as written
By: Holly Huff 2nd: Erik Tester
Discussion: None
Vote: Yays: 4 Nays: 0
Motion carried

6. Public Comment on Agenda Items

Name - discussion
None

7. Reports

Treasurer Report

Becky Sowles -
Information: Handout, Income \$1604.17, Expense: \$54553.24, Balance \$-52949.07 Motion: To accept treasurer report as written with explanation stated
By: Cindy Shick 2nd: Eric Tester
Discussion: None
Vote: Yays: 4 Nays: 0
Motion carried

Clerk Report

Holly Huff -
Information: Handout, Bill paid- \$12193.45
Motion: To accept clerk report as written
By: Eric Tester 2nd: Becky Sowles
Discussion: None
Vote: Yays: 4 Nays: 0
Motion carried

Information: Calendars Township Board and Zoning Board of Appeal handout
Motion: To approve Calendars: Township Board on the third Wednesday of the month and Zoning Board of Appeal every other third Wednesday of the month as written.
By: Eric Tester 2nd: Becky Sowles
Discussion: None
Vote: Yays: 4 Nays: 0
Motion carried

Township Trustee - PC

Eric Tester - Last meeting Oct 2024, no new information

Administrator Report

Dave Kelsey

Information: See handouts

Motion: To approve report as written

By: Eric Tester 2nd: Holy Huff

Discussion: None

Vote: Yays: 4 Nays: 0

Motion carried

Supervisor Report

Cindy Shick - Informational seawall application from EGLE no action needed, No Feasibility RFPs submitted at this time open until January 31st.

Township Trustee - ZBA & Fire Board

Ken Bunting - Twain Firetruck contract came in less than expected: \$131498.00, for Douglass Township. Next new truck will need to be purchased in 20 years. Will need to plan funding

8. Old Business

Planning Commission Appointments

Information: Rick Baldwin (1 yr.), Matt Moorman (3 yr.), Melissa Bannen (3 yr.) agreed to stay on

Motion: To appoint Rick Baldwin (1 yr.), Matt Moorman (3 yr.), Melissa Bannen (3 yr.) By: Cindy Shick 2nd Eric Tester

Discussion: Concern 3 yr., Referenced ordinance and 3 yr. each now, no need to stagger.

Vote: Yays: 0 Nays: 5

Motion denied

Motion: To appt Rick Baldwin (3 yr.), Matt Moorman (3 yr.), Melissa Bannen (3 yr.)

By: Eric Tester 2nd. Becky Sowles

Discussion: None:

Vote: Yays: 5 Nays: 0

Motion carried

Information: Township Board Representative on Planning Commission

Motion for Eric Tester to be Township Board Representative on Planning Commission

By: Eric Tester 2nd: Cindy Shick

Discussion: None

Vote: Yays: 5 Nays: 0

Motion carried

9. New Business

PA 116 Applications

Information: Handouts, need extension for reviewing agencies

Motion to request extension for reviewing bodies while County Conservation District has 30 days to review.

By: Cindy Shick 2nd: Eric Tester

Discussion: None

Vote: Yays: 5 Nays: 0

Motion carried

Zoning Board of Appeals Appointments

Information: Rick Baldwin (3 yr - PC), Ben Reynolds (2 yr), Ken Bunting (4 yrs - TB) Motion to table the ZBA appointments until February

By: Eric Tester 2nd: Holly Huff

Discussion: None

Vote: Yays: 5 Nays: 0

Motion carried

Fire Board Appointment

Information: board member
Motion: To appoint Ken Bunting as Fire Board Representative
By: Ken Bunting 2nd: Eric Tester
Discussion: None
Vote: Yays: 5 Nays: 0
Motion carried

Board of Review Appointment

Information: Assessor
Motion: Albern Olsen, Don Wilson
By: Cindy Shick 2nd: Eric Tester
Discussion: None
Vote: Yays: 5 Nays: 0
Motion carried

Resolution to Adopt Alternative Start Dates for March 2025, July 2025 and December 2025 Board of Reviews

Information: Required by assessor for Board of Review
Motion: To Adopt Alternative Start Dates for March 2025, July 2025 and December 2025 Board of Reviews
By: Cindy Shick 2nd: Ken Bunting
Discussion: None
Vote: Yays: 5 Nays: 0
Motion carried

Township/City Household Income & Assessed Standards to Eligible for a Poverty Exemption for Board of Review

Information: Required by assessor for Board of Review
Motion: To Adopt the Township/City Household Income & Assessed Standards to Eligible for a Poverty Exemption for Board of Review
By: Eric Tester 2nd: Cindy Shick
Discussion: None
Vote: Yays: 5 Nays: 0
Motion carried

Resolution to Adopt Taxpayers and Non-resident Taxpayers to protest in Writing by Letter or Email for Board of Review.

Information: Required by assessor for Board of Review
Motion: To Adopt Taxpayers and Non-resident Taxpayers to protest in Writing by Letter or Email for Board of Review.
By: Ken Bunting 2nd: Eric Tester
Discussion: None
Vote: Yays: 5 Nays: 0
Motion carried

Partial Poverty Exemption Guidelines for Board of Review

Information: Required by assessor for Board of Review
Motion: To adopt Partial Poverty Exemption Guidelines for Board of Review
By: Eric Tester 2nd: Ken Bunting
Discussion: None
Vote: Yays: 5 Nays: 0
Motion carried

Clifford Lake Improvement Board Member

Information: Larry Deuel resigned, approve Matt Moorman

Motion: Appointment of Matt Moorman on lake improvement board to replace Larry Deuel

By: Eric Tester 2nd: Ken Bunting

Discussion: None

Vote: Yays: 5 Nays: 0

Motion carried

10. Announcements

Next Meeting Dates

ZBA 6:00 p.m., February 19, 2025, only if required

PC 7:00 p.m., January 29, 2025 - Public Hearing within regular mtg

DTB 7:00 p.m., February 19, 2025

Spring Clean-up 9:00 a.m. to 1:00 p.m., May 3rd, 2025

11. Next Meeting Topics

PA 116

ZBA appointments

2025-2026 Budget Workdates

12. Public Comment

Name - discussion

Laura Engles - Request to figure out mics or move front row tables closer to board tables so everyone could hear better.

13. Board Comment

Name - discussion

None

14. Adjournment

Motion: To adjourn meeting at 8:04 p.m.

By: Eric Tester 2nd: Becky Sowles

Discussion: None

Vote: Yays: 5 Nays: 0

Motion carried